



## *“Elope or Small Intimate Wedding”*

### *Shopping list of Décor and Services.*

Dear Bride and Groom to be.....

Thank you for your valued enquiry. Our aim is to please and be of service to you, and to make your ***special day*** a memorable one.

We create personalised packages based on the list you provide.

Please note: For an Elope wedding where it is just the Bride & Groom, we will stand in as Witnesses for your wedding. (Two witnesses are required.)  
Any party of guests of 10 and under could be classified as an intimate wedding.

Listed below is a list of décor and professional services we offer for your wedding.

***Please refer to our website for pictures of the décor in our Gallery at***  
[www.extremeclassevents.co.za](http://www.extremeclassevents.co.za).

Once complete, please e-mail us your list and we will draft a package based on your selection.

<b>Personal Details:</b>
Name:
E-mail:
Contact No:
Date of wedding:
Time of Ceremony:
Area / Venue:
No. of Guests:
Estimated Budget:

	Description		
	<b><u>Ceremony on the Beach</u></b>		
	<b><u>Professional services:</u></b>	<b>Yes</b>	<b>No</b>
	Beach Permit and Permission - We will apply		
	Ministers Fee - to conduct service & Register with Home Affairs		
	Witnesses (Need x2), otherwise we can provide		
	<b><u>Photography Elope Package - For only two people</u></b>		
	1 hour wedding photography covering ceremony, and creative shoot		
	Editing of 50 photographs		
	Copying of photos on cd		
	Courier fees of CD to client		
	OR		
	<b><u>Photography - Package 1 - Small Intimate Wedding</u></b>		
	2 hours wedding photography covering ceremony, and family and creative shoot		
	Editing of 80 photographs		
	Copying of photos on cd		
	Courier fees of CD to client		
	Make-up Artist		
	Hair Stylist		
	<b><u>Wedding Arch:</u></b>	<b>Yes</b>	<b>No</b>
	Wooden Arch with Lattice sides. Curtains Optional. Decorated with Ivy and Gerbs		
	Wrought iron arch decorated with Ivy & Gerbera flowers		
	<b><u>Other:</u></b>	<b>Yes</b>	<b>No</b>
	White bamboo torches to create Aisle		
	Rose petals for Aisle (mixed colours)		
	Rose petals for confetti		
	Small basket to hold confetti		
	Wrought iron cocktail table with 2 x matching chairs for signing register		
	White plastic chairs		
	White chair covers		
	Organza chair ties.		
	Ice bucket on legs with Champagne		
	<b><u>Bridal Flowers:</u></b>	<b>Yes</b>	<b>No</b>
	Bridal bouquet - Posy of roses (colour TBC) bound together with satin ribbon (Colour TBC)		
	Groom's Buttonhole		
	<b><u>Accommodation</u></b>	<b>Yes</b>	<b>No</b>
	For how many people?		

	For how many nights?		
	Budget approx. per person?		
	Shuttle service / taxi from King Shaka Airport?		

### **Terms and Conditions**

The initial quotation includes a free consultation review and subsequent quotation revision; should you have any changes.

Due to the time and costs involved, further reviews, information requests and quotation revisions will gladly be done once you have secured your booking.

Bookings can be secured with a 50% deposit. The balance of the fee is to be settled 2 weeks prior to the event. A cancellation fee will be charged if your wedding is cancelled. Expenses incurred for cancelled weddings will be deducted from your deposit.

One site visit/meeting is included in your initial quote. Any meetings subsequent to this will be charged for individually.

We charge a 10% handling fee for any bookings of hotel accommodation, airport transfers (taxi) and outside catering.

*Warm Regards,*

*Judy Parkins*