



“BEACH CEREMONY”

Shopping list of Décor and Services.

Dear Bride and Groom to be.....

Thank you for your valued enquiry. Our aim is to please and be of service to you, and to make your **special day** a memorable one.

We create personalised packages based on the list you provide.

Listed below is a list of décor and professional services we offer for your wedding.

Please refer to our website for pictures of the décor in our Gallery at www.extremeclassevents.co.za.

Once complete, please e-mail us your list and we will draft a package based on your selection.

Notes:

Need to consider:

- Back-up plan in case of bad weather
- Using a Venue that offers a back-up plan.
- A party of guests for more than 20, will require a PA speaker so that the guests can hear the Marriage Officer. The sound of the waves can be very loud.
- We will apply for and arrange the necessary Beach Permit.

Personal Details:
Name:
E-mail:
Contact No:
Date of wedding:
Time of Ceremony:
Area / Venue:
No. of Guests:
Estimated budget:

<u>Professional Services</u>	Yes	No
Beach Permit - We apply for this		
Marriage Officer to Conduct Service & Register with Home Affairs		
Professional Photographer		
Videographer		
Make-up Artist		
Hair Stylist		
Musician (Min 1 hr) - Violinist, Guitarist, Keyboard		
<u>Décor for Ceremony</u>		
PA Speaker with USB port for music - Battery operated Incl Wireless Mic for Minister		
Podium for Minister		
<u>Wedding Arches:</u>	Yes	No
Wooden Arch, square top with Lattice sides (Curtains optional)		
Decorated with Gerbera flowers & Ivy		
Decorated with x1 Flower cage		
Decorated with x3 Flower cages		
OR		
Wrought Iron Arch with rounded top		
Decorated with Twigs & Gerbera flowers around front of Arch		
Arch decorated with Organza round front bar with Gerbera flowers		
OR		
Bamboo Gazebo		
Decorated with white curtains tied at poles		
Decorated with Palm Leaves at base of poles		
Decorated with Hessian curtains		
OR		
Wrought Iron Gazebo 2,5m2		
Decorated with white draping and curtains		
Decorated with Flower cage on front bar		
<u>Registry Table and Chairs:</u>	Yes	No
Wrought iron table with matching chairs - Ivory colour		
Wrought iron bench with matching table - Dark Green		
Cocktail table - round with table cloth pulled in with sash		
Cocktail table - square with table cloth pulled in with sash		
<u>Chairs</u>		
White Plastic chairs with white loose fit covers		
White Wimbledon Chairs with padded seats		
Brown or White wooden slatted chairs with cushions		
Organza Chair tie backs - (various colours).		
<u>Aisle Detail</u>	Yes	No
6 white or natural Bamboo Lanterns to create Aisle		
6 White Shepherd Crooks with small buckets with flowers		
Rose Petals		
Red Carpet		
Swaging on Aisle Chairs		

	Yes	No
<u>Bridal Flowers:</u>		
Bridal Bouquet (posy of roses bound together with satin ribbon)		
Bridesmaid Bouquet (similar to that of Bride's but smaller)		
Groom's Buttonhole		
Groomsmen Buttonholes		
Rose Petals for Confetti		
Basket for Confetti		
Flower girls: give details		
Ring box to hire		
<u>Other</u>	Yes	No
White umbrellas 3m2 with concrete bases		
Champagne on ice in stainless ice buckets on legs		
White lace parasol umbrellas for Bride		
Chalk board hearts		
Wooden sign: "Shoes here, Vows there, Love Everywhere"		
Basket for shows		
Bamboo parasols for guests		
White Zinc baths for bottled water		
<u>Accommodation</u>	Yes	No
For how many people?		
For how many nights?		
Shuttle service / taxi from King Shaka Airport?		

Terms and Conditions

- The initial quotation includes a free consultation review and subsequent quotation revision; should you have any changes.
- Due to the time and costs involved, further reviews, information requests and quotation revisions will gladly be done once you have secured your booking.
- Bookings can be secured with a 50% deposit. The balance of the fee is to be settled 2 weeks prior to the event.
- A non-refundable deposit if the wedding is cancelled 3 months before the wedding date.
- A cancellation fee (our set up fee) will be charged if your wedding is cancelled plus any Expenses incurred will be deducted from your deposit.
- One site visit/meeting is included in your initial quote. Any meetings subsequent to this will be charged for individually.
- We charge a 10% handling fee for any bookings of hotel accommodation, airport transfers (taxi), Professional service providers.

*Warm Regards,
Judy Parkins.*